



Bad Habits That Can Cost You Your Jobs

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We do have bad habits which we are guilty of. These negative habits do not necessarily make you a terrible employee, but they will reflect poorly upon you and even cost you your job. Let's take a look at some of these habits which we are guilty of and discover ways on how we can avoid them.

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1. Procrastination

Working on a project at the eleventh hour is one of the most common rituals that everyone has. Such practice will spare us with little time to check through our work leaving more room for errors.

So how do we work on it?

Always try to finish earlier if you can. Use the extra time to revise your work which can help you to reduce any errors and also to improve on some points.

2. Lying

Lying is one action that we may have done without us realising it. Actions like misrepresenting our credentials, lying on the time sheets, abusing company's credit cards and gaining our colleagues' praises for their work may taint our reputation as an employee or even get booted out of the company.

Moral of the story is...

Be honest. Trust is an important part of any relationship. One small lie can result in loss of credibility in the long run.

3. Negativity

You habitually complain, gossip and whine. But do you know that if these actions are done too often, your job may be on the line? Someone who is pessimistic will create a toxic working environment which will demotivate others.

The lesson here is to....

Approach your supervisor directly to speak in private. Resolve all dissatisfaction before it gets too overwhelmed. A negative person is less likely to be given a leadership role. Think and react positively. It will help you change your perception towards work and people will respond differently towards you.

4. Tardiness

You might have problems on coming to work on time and constantly late for scheduled meetings. Also, you are always away from your work area- going for breaks even though the lunch time was over only an hour ago.

So what should you do?

Make it a point to yourself that you should always be punctual. Even though you are meeting your colleagues for lunch, meeting others on time is a social contract that you should abide to. Being on schedule is a form of respect to others.